

City of Fayetteville Staff Review Form

2016-0257

Legistar File ID

6/7/2016

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Jesse Beeks/Sara Glenn

5/11/2016

Fleet Operations /
Transportation Services Department
Division / Department

Submitted By

Submitted Date

Action Recommendation:

A resolution to authorize the purchase of one 2016 Clement Starlight 3829 Tandem Axle Dump Trailer available through HilBilt Sales Corp. of Benton, AR, the winner of Bid 16-31, for the amount of \$39,590.00, plus applicable taxes.

Budget Impact:

9700.1920.5802.00	Shop Fund																												
Account Number	Fund																												
02080.2016	Other Equipment																												
Project Number	Project Title																												
<table border="0" style="width: 100%;"> <tr> <td style="width: 15%;">Budgeted Item?</td> <td style="width: 15%;"><u>Yes</u></td> <td style="width: 30%;">Current Budget</td> <td style="width: 10%;">\$</td> <td style="width: 30%; text-align: right;">733,900.00</td> </tr> <tr> <td></td> <td></td> <td>Funds Obligated</td> <td>\$</td> <td style="text-align: right;">-</td> </tr> <tr> <td></td> <td></td> <td>Current Balance</td> <td>\$</td> <td style="text-align: right;">733,900.00</td> </tr> </table>	Budgeted Item?	<u>Yes</u>	Current Budget	\$	733,900.00			Funds Obligated	\$	-			Current Balance	\$	733,900.00	<table border="0" style="width: 100%;"> <tr> <td style="width: 15%;"></td> <td style="width: 15%;">Item Cost</td> <td style="width: 10%;">\$</td> <td style="width: 30%; text-align: right;">39,590.00</td> </tr> <tr> <td>Does item have a cost?</td> <td><u>Yes</u></td> <td>Budget Adjustment</td> <td></td> </tr> <tr> <td>Budget Adjustment Attached?</td> <td><u>No</u></td> <td>Remaining Budget</td> <td>\$</td> <td style="text-align: right;">694,310.00</td> </tr> </table>		Item Cost	\$	39,590.00	Does item have a cost?	<u>Yes</u>	Budget Adjustment		Budget Adjustment Attached?	<u>No</u>	Remaining Budget	\$	694,310.00
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V20140710

Previous Ordinance or Resolution # _____

Original Contract Number: _____

Approval Date: _____

Comments:



CITY COUNCIL AGENDA MEMO

MEETING OF JUNE 7, 2016

TO: Mayor and City Council

THRU: Terry Gulley, Director of Transportation

FROM: Jesse Beeks, Fleet Operations Superintendent

DATE: May 11, 2016

SUBJECT: Purchase of one Tandem Axle Dump Trailer for Wastewater

RECOMMENDATION:

That City Council approve the purchase of one 2016 Clement Starlight 3829 Tandem Axle Dump Trailer available through HilBilt Sales Corp. of Benton, AR, the winner of Bid 16-31, for the amount of \$39,590.00, plus applicable taxes.

BACKGROUND:

Unit 9111 is a 2009 Clement Starlight Semi-Dump Trailer used to haul wastewater treatment plant's biosolids from both of the City's water resource recovery facilities. The majority of these solids are hauled to the Biosolids Management Site for further drying. At times it is used to haul various plant wastes to landfills as required. The floor of 9111 is starting to pit and is no longer water tight, which is required to haul biosolids.

DISCUSSION:

Fleet recommends the purchase of one 2016 Clement Starlight 3829 Tandem Axle Dump Trailer available through HilBilt Sales Corp. of Benton, AR, the winner of Bid 16-31, for the amount of \$39,590.00, plus applicable taxes.

BUDGET/STAFF IMPACT:

Sufficient funds have been budgeted and collected for this purchase.

This purchase was approved by the Equipment Committee on May 10, 2016.

Attachments:

PO – Purchase Requisition

City of Fayetteville - Purchase Order Request (PO)

(Not a Purchase Order)

**All PO Requests shall be scanned to the Purchasing e-mail: Purchasing@fayetteville-ar.gov.
Purchase shall not be made until an actual PO has been issued.**

Requisition No.: _____ Date: **5/11/2016**

P.O Number: _____

Vendor #: **13491** Vendor Name: **HilBilt Sales Corp**

Mail YES NO

**Legistar#:
2016-0257**

Address: _____

FOB Point: _____

Taxable YES NO

Expected Delivery Date: _____

City: _____

State: _____

Zip Code: _____

Ship to code: **50**

Quotes Attached YES NO

Requester: **Sara Glenn**

Requester's Employee #: **3912**

Extension: **3485**

Item	Description	Quantity	Unit of Issue	Unit Cost	Extended Cost	Account Number	Project.Sub#	Inventory #	Fixed Asset #
1	Clement Starlight 3829 Tandem Axle Dump Trailer	1	ea	39,590.00	\$39,590.00	9700.1920.5802.00	02080.2016	9227	709227
2	To be unit 9227, Fixed asset# 709227				\$0.00				
3	Bid 16-31				\$0.00				
4					\$0.00				
5					\$0.00				
6					\$0.00				
7					\$0.00				
8					\$0.00				
9					\$0.00				
10					\$0.00				
*	Shipping/Handling		Lot		\$0.00				

Special Instructions: _____

Subtotal: **\$39,590.00**
 Tax: **\$3,860.03**
 Total: **\$43,450.03**

Approvals:

Mayor: _____ Department Director: _____ Purchasing Manager: _____

Chief Financial Officer: _____ Budget Director: _____ IT Director: _____

Dispatch Manager: _____ Utilities Manager: _____ Other: _____



SCANNED

Bid: 16-31
DATE: 04.14.2016
TIME: 2:00 PM
CITY OF FAYETTEVILLE

Bid 16-31, Tandem Axle Dump Trailer

Hilbilt Sales Corp.

Item	Description	Each	Extended Price
1	Tandem axle, light weight, high tensile, steel dump trailer	1	\$39,590.00

*NOTICE: Bid award is contingent upon vendor meeting minimum specifications and formal authorization by City officials.

CERTIFIED:

A. Rennie
A. Rennie, Purchasing Manager

[Signature]
Witness

4/14/16
Date