

**City of Fayetteville Staff Review Form**

**2020-0387**

**Legistar File ID**

**5/19/2020**

City Council Meeting Date - Agenda Item Only  
N/A for Non-Agenda Item

Tim Nyander

5/1/2020

WASTEWATER TREATMENT (730)

**Submitted By**

**Submitted Date**

**Division / Department**

**Action Recommendation:**

Staff recommends the approval of the payment of a stewardship fee to the Northwest Arkansas Land Trust in the amount of \$20,000.00 to create an endowment for long term habitat management and monitoring of the West Side Prairie and other lands.

**Budget Impact:**

5400.730.5800-5314.00

Water and Sewer

Account Number

Fund

11013.1

Wetlands Bank Construction

Project Number

Project Title

**Budgeted Item?** Yes

Current Budget \$ 350,000.00

Funds Obligated \$ 188,215.00

Current Balance **\$ 161,785.00**

**Does item have a cost?** Yes

Item Cost \$ 20,000.00

**Budget Adjustment Attached?** No

Budget Adjustment \$ -

Remaining Budget **\$ 141,785.00**

V20180321

**Purchase Order Number:** \_\_\_\_\_

**Previous Ordinance or Resolution #** \_\_\_\_\_

**Change Order Number:** \_\_\_\_\_

**Approval Date:** \_\_\_\_\_

**Original Contract Number:** \_\_\_\_\_

**Comments:**



**MEETING OF MAY 19, 2020**

**TO:** Mayor and City Council  
**THRU:** Susan Norton, Chief of Staff  
**FROM:** Tim Nyander, Utilities Director  
**DATE:** May 1, 2020  
**SUBJECT:** Northwest Arkansas Land Trust – Stewardship Fee

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**RECOMMENDATION:**

Staff recommends the approval of the payment of a stewardship fee to the Northwest Arkansas Land Trust in the amount of \$20,000.00 to create an endowment for long term habitat management and monitoring of the West Side Prairie.

**BACKGROUND:**

Due to their expertise, Northwest Arkansas Land Trust was selected to perform habitat restoration and management services on behalf of the City of Fayetteville. Staff has requested a conservation easement for approximately 41 acres of environmentally sensitive prairie habitat near the West Side wastewater treatment facility. This area, known as the West Side Prairie, requires habitat restoration and management services in order to retain its environmental value.

**DISCUSSION:**

The stewardship fee is a required fee is to be pooled with other project stewardship monies to create an endowment for long term management and monitoring of the West Side Prairie and other lands. It is required as part of the Land Trust's accreditation standards. Northwest Arkansas Land Trust indicated a desire to keep the stewardship fee separate from their annual contract since it is a one-time fee. Staff recommends payment of the stewardship fee to Northwest Arkansas Land Trust in the amount of \$20,000.00.

**BUDGET/STAFF IMPACT:**

Funds are available in the Wetlands Bank Construction account within the Water and Sewer fund.

**Attachments:**

Invoice  
Breakdown of Stewardship Fee Costs

Northwest Arkansas Land Trust  
1725 S Smokehouse Trail  
Fayetteville, AR 72701 US  
tlane@nwalandtrust.org  
www.nwalandtrust.org

# Invoice



**BILL TO**

City of Fayetteville AR  
113 West Mountain Street  
Fayetteville, AR 72701

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
87	04/20/2020	\$20,000.00	05/20/2020	Net 30	

ACTIVITY	QTY	RATE	AMOUNT
<b>Services</b> Westside Prairie Stewardship Services	1	20,000.00	20,000.00

Please make all checks payable to:  
Northwest Arkansas Land Trust  
1725 Smokehouse Trail  
Fayetteville, AR 72701

**BALANCE DUE**

**\$20,000.00**

**Conservation Easement Stewardship Contribution Summary**

September 1, 2019

City of Fayetteville, AR West Side Prairie Conservation Easement

<b>Task</b>	<b>Cost</b>
Initial Site Visit & Evaluation	\$500.00
Preparation of Land Protection Assessment	94.00
Preparation of Stewardship Cost Funding Analysis	47.00
Presentation of Land Protection Assessment to Board of Directors	25.00
Negotiations/Communications with Landowner	564.00
Title Review	235.00
Environmental Review	300.00
Preparation of Easement Document & Legal Review	1486.00
Recording of Legal Documents	297.00
Preparation of Baseline Document Report	720.00
Easement Signage for Property	300.00
Legal Defense Fund for Property	1500.00
Perpetual Monitoring & Stewardship Endowment	13932.00
<b>Total Stewardship Contribution</b>	<b>\$20,000.00</b>