

City of Fayetteville Staff Review Form

2020-0481

Legistar File ID

7/9/2020

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Sara Glenn

6/10/2020

FLEET OPERATIONS (770)

Submitted By

Submitted Date

Division / Department

Action Recommendation:

City Council to approve the purchase a Ford Transit Van available for through Bid 20-48 for \$34,526.00 through Lewis Automotive Group of Fayetteville, AR.

Budget Impact:

9700.770.1920-5802.00

Shop

Account Number

Fund

02078.2020

Light/Medium Trucks - Replacement

Project Number

Project Title

Budgeted Item? Yes

Current Budget \$ 869,466.59

Funds Obligated \$ -

Current Balance **\$ 869,466.59**

Does item have a cost? Yes

Item Cost \$ 34,526.00

Budget Adjustment Attached? No

Budget Adjustment

Remaining Budget **\$ 834,940.59**

V20180321

Purchase Order Number: _____

Previous Ordinance or Resolution # _____

Change Order Number: _____

Approval Date: _____

Original Contract Number: _____

Comments:



MEETING OF JULY 7TH, 2020

TO: Mayor and City Council

THRU: Terry Gulley, Director of Transportation

FROM: Sara Glenn, Fleet Operations Superintendent

DATE: June 10th, 2020

SUBJECT: Purchase of a Utility Transit Van for the IT Department

RECOMMENDATION:

City Council to award Bid 20-48 to Lewis Automotive Group of Fayetteville, AR and to approve the purchase of a Ford Transit Van for \$34,526.00 for the IT Department.

BACKGROUND:

Unit 2098 is a 2006 Chevrolet Silverado 1500 that has exceeded its life expectancy. This unit was originally purchased for Utilities Management. However, in 2016 when the staff member using this unit moved to the IT Department, the unit was moved over along with the employee.

The IT Department is needing to purchase a transit van to haul equipment to multiple locations across the City. Purchasing a unit that has drawers and shelving will best suit the department's need.

Through Bid 20-48, a Ford Transit Van can be purchased through Lewis Automotive Group of Fayetteville, AR for \$34,526.00.

DISCUSSION:

Fleet recommends the purchase of the Ford Transit Van through Lewis Automotive Group of Fayetteville, AR for \$34,526.00.

BUDGET/STAFF IMPACT:

There is a shortfall in the funds collected for this purchase, however this should be made up with the sale of the old unit.

This purchase was approved at the June 9th Equipment Committee Meeting.

Attachments:

Bid 20-48 Tab



BID TABULATION

UTILITY TASK VEHICLE Official Bid Tabulation

#	Items Description	Selected	Lowest	Quantity Required	LEWIS AUTOMOTIVE GROUP				SUPERIOR AUTO GROUP				
					Manufacturer	Model	Unit Price	Total Cost	Manufacturer	Model	Unit Price	Total Cost	
				Total Cost Selected # Selected (\$)									
								\$ 34,526.0				\$ 36,874.0	
								1				0	
								\$ 34,526.0				\$ 0	
#0-1	Utility Transit Van	\$34,526.00	\$34,526.00	1	FORD	Transit Low Roof Crew AWD	\$34,526.00	\$34,526.00	FORD	FORD TRANSIT	\$36,874.00	\$36,874.00	

*NOTICE: Bid award is contingent upon vendor meeting minimum specifications and formal authorization by City officials