

**City of Fayetteville Staff Review Form**

**2020-1113**

**Legistar File ID**

**1/5/2021**

City Council Meeting Date - Agenda Item Only  
N/A for Non-Agenda Item

Terry Gulley

12/10/2020

TRANSPORTATION SERVICES (410)

**Submitted By**

**Submitted Date**

**Division / Department**

**Action Recommendation:**

A resolution awarding Bid #21-10 to and authorizing the purchase of screened topsoil from Les Rogers, Inc. as primary supplier as needed through the end of calendar year 2021.

**Budget Impact:**

Various	Various
Account Number	Fund
Various	Various
Project Number	Project Title
<b>Budgeted Item?</b> Yes	Current Budget \$ -
	Funds Obligated \$ -
	Current Balance \$ -
<b>Does item have a cost?</b> Yes	Item Cost
<b>Budget Adjustment Attached?</b> No	Budget Adjustment
	Remaining Budget \$ -

V20180321

**Purchase Order Number:** \_\_\_\_\_

**Previous Ordinance or Resolution #** \_\_\_\_\_

**Change Order Number:** \_\_\_\_\_

**Approval Date:** \_\_\_\_\_

**Original Contract Number:** \_\_\_\_\_

**Comments:** The "item cost" and "current budget" boxes have been left blank because these items will vary depending upon fluctuating needs based on citizen service requests received, construction projects approved, and other variable factors.



**MEETING OF JANUARY 5, 2021**

**TO:** Mayor and City Council  
**THRU:** Susan Norton, Chief of Staff  
**FROM:** Terry Gulley, Transportation Services Director  
**DATE:** December 10, 2020  
**SUBJECT:** Bid 21-10, Screened Topsoil

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**RECOMMENDATION:**

A resolution awarding Bid #21-10 to and authorizing the purchase of screened topsoil from Les Rogers, Inc. as primary supplier as needed through the end of calendar year 2021.

**BACKGROUND:**

The purchase of bulk construction materials and services is necessary to maintain current infrastructure and to implement the projects outlined in the Capital Improvements Program and Annual Budget and Work Program.

**DISCUSSION:**

Sealed bids in accordance with State statutes, City ordinances, and purchasing procedures were publicly read and the results are attached to this memo.

**BUDGET/STAFF IMPACT:**

Funds for the acquisition of materials and services have been budgeted in various capital projects within the Sales Tax Capital Improvements Fund and Street Fund operating programs.

**Attachments:**

Bid 21-10 Tabulation



**BID TABULATION**

**BID 21-10, SCREENED TOPSOIL**

				Les Rogers Inc	
				Total Cost	\$ 38,445.0
Line Item #	Items Description	Quantity Required	Unit of Measure	Unit Price	Total Cost
<b>1</b>					
#1-1	Topsoil – DELIVERY – Per cubic yard for top dressing and landscaping projects. All Topsoil shall be screened to remove large rocks, roots, and other debris	1500	CY	\$14.68	\$22,020.00
#1-2	Topsoil – PICK UP BY CITY STAFF – Per cubic yard for top dressing and landscaping projects. All Topsoil shall be screened to remove large rocks, roots, and other debris	1500	CY	\$10.95	\$16,425.00

\*NOTICE: Bid award is contingent upon vendor meeting minimum specifications and formal authorization by City officials



# Bid 21-10, Screened Topsoil

## Project Overview

<b>Project Details</b>	
<b>Reference ID</b>	Bid 21-10, Screened Topsoil
<b>Project Name</b>	Bid 21-10, Screened Topsoil
<b>Project Owner</b>	Les McGaugh
<b>Project Type</b>	ITB
<b>Department</b>	Purchasing
<b>Project Description</b>	Bid 21-10, Screened Topsoil
<b>Open Date</b>	Sep 28, 2020 12:00 AM CDT
<b>Close Date</b>	Oct 28, 2020 2:00 PM CDT

<b>Highest Scoring Supplier</b>	<b>Score</b>
<b>Les Rogers Inc</b>	<b>100 pts</b>

## Seal status

Requested Information	Unsealed on	Unsealed by
City's Required Forms	Oct 28, 2020 2:16 PM CDT	Adonis Bwashi
Arkansas Contractor's License # or Date of Application	Oct 28, 2020 2:16 PM CDT	Adonis Bwashi
AR Secretary of State Filing #	Oct 28, 2020 2:16 PM CDT	Adonis Bwashi
5. Pursuant Arkansas Code Annotated §25-1-503, the Contractor agrees and certifies that they do not currently boycott Israel and will not boycott Israel during any time in which they are entering into, or while in contract, with any public entity as defined in §25-1-503. If at any time during contract the contractor decides to boycott Israel, the contractor must notify the contracted public entity in writing.	Oct 28, 2020 2:16 PM CDT	Adonis Bwashi
PLANT LOCATION FOR PICKUP BY CITY STAFF:	Oct 28, 2020 2:16 PM CDT	Adonis Bwashi
Bid 21-10, Bid Form (BT-26LO)	Oct 28, 2020 2:16 PM CDT	Adonis Bwashi

## Conflict of Interest

# Declaration of Conflict of Interest You have been chosen as a Committee member for this Evaluation. Please read the following information on conflict of interest to see if you have any problem or potential problem in serving on this committee. ## Code of Conduct All information related to submissions received from Suppliers or Service Providers must be kept confidential by Committee members. ## Conflict of Interest No member of a Committee shall participate in the evaluation if that Committee member or any member of his or her immediate family: \* has direct or indirect financial interest in the award of the contract to any proponent; \* is currently employed by, or is a consultant to or under contract to a proponent; \* is negotiating or has an arrangement concerning future employment or contracting with any proponent; or, \* has an ownership interest in, or is an officer or director of, any proponent. Please sign below acknowledging that you have received and read this information. If you have a conflict or potential conflict, please indicate your conflict on this acknowledgment form with information regarding the conflict. I have read and understood the provisions related to the conflict of interest when serving on the Evaluation Committee. If any such conflict of interest arises during the Committee's review of this project, I will immediately report it to the Purchasing Director.

Name	Date Signed	Has a Conflict of Interest?
Adonis Bwashi	Oct 28, 2020 2:17 PM CDT	No

## Public Notices

### Addendum 1 - Project Details Have Changed

*Adonis Bwashi, Oct 01, 2020 1:12 PM CDT*

- Project Public Files changed. Please see bid document Addendum 1 for clarification.

### Pre-Bid Meeting in a Zoom Meeting on Oct. 13, 2020 at 10:00 AM

*Adonis Bwashi, Oct 08, 2020 11:12 AM CDT*

A non-mandatory Pre-Bid meeting will be held Tuesday, October 13, 2020 at 10:00 AM virtually.

Join Zoom Meeting:

<https://zoom.us/j/99184334363?pwd=czAxUmpxNDUxQ3dtMWZtQW1jTzR6UT09>. All interested parties are encouraged to attend.



## Submissions

Supplier	Date Submitted	Name	Email	Confirmation Code
Les Rogers Inc	Oct 26, 2020 1:48 PM CDT	Les Rogers	lesrogersinc@hotmail.com	MTA0Nzc2





# Project Criteria

Criteria	Points	Description
Total Base Bid Price	100 pts	Total Base Bid Price
<b>Total</b>	<b>100 pts</b>	





## Scoring Summary

### Active Submissions

	<b>Total</b>	<b>Total Base Bid Price</b>
<b>Supplier</b>	<b>/ 100 pts</b>	<b>/ 100 pts</b>
Les Rogers Inc	100 pts	100 pts (\$38,445.00)

## Signatures

Name	Signatures
<p><b>Les McGaugh</b> (Project Owner)</p>	<p><b>Les McGaugh</b> Digitally signed by Les McGaugh Date: 2020.10.30 16:25:17 -05'00'</p> 
<p><b>Adonis Bwashi</b> (Evaluator)</p>	<p> Digitally signed by Adonis Bwashi DN: cn=Adonis Bwashi, email=abwashi@fayetteville-ar.gov, c=US Date: 2020.11.20 13:23:01 -06'00'</p> 