

City of Fayetteville Staff Review Form

2020-1116

Legistar File ID

1/5/2021

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Terry Gulley

12/10/2020

TRANSPORTATION SERVICES (410)

Submitted By

Submitted Date

Division / Department

Action Recommendation:

A resolution awarding Bid #21-14 and authorizing the purchase of tree grates and frames from Neenah Foundry Company as primary supplier and authorizing the use of other bidders based on price and availability, as needed through the end of calendar year 2021.

Budget Impact:

Various	Various
Account Number	Fund
Various	Various
Project Number	Project Title
Budgeted Item? <u>Yes</u>	Current Budget \$ -
	Funds Obligated \$ -
	Current Balance \$ -
Does item have a cost? <u>Yes</u>	Item Cost
Budget Adjustment Attached? <u>No</u>	Budget Adjustment
	Remaining Budget \$ -

V20180321

Purchase Order Number: _____

Previous Ordinance or Resolution # _____

Change Order Number: _____

Approval Date: _____

Original Contract Number: _____

Comments: The "item cost" and "current budget" boxes have been left blank because these items will vary depending upon fluctuating needs based on citizen service requests received, construction projects approved, and other variable factors.



MEETING OF JANUARY 5, 2021

TO: Mayor and City Council
THRU: Susan Norton, Chief of Staff
FROM: Terry Gulley, Transportation Services Director
DATE: December 10, 2020
SUBJECT: Bid 21-14, Tree Grates

RECOMMENDATION:

Staff recommends a resolution awarding Bid #21-14 and authorizing the purchase of tree grates and frames from Neenah Foundry Company as primary supplier and authorizing the use of other bidders based on price and availability, as needed through the end of calendar year 2021.

BACKGROUND:

The purchase of bulk construction materials and services is necessary to maintain current infrastructure and to implement the projects outlined in the Capital Improvements Program and Annual Budget and Work Program.

DISCUSSION:

Sealed bids in accordance with State statutes, City ordinances, and purchasing procedures were publicly read and the results are attached to this memo.

BUDGET/STAFF IMPACT:

Funds for the acquisition of materials and services have been budgeted in various capital projects within the Sales Tax Capital Improvements Fund and Street Fund operating programs.

Attachments:

Bid 21-14 Tabulation



**CITY OF
FAYETTEVILLE
ARKANSAS**

BID TABULATION

BID 21-14, TREE GRATES

				Neenah Foundry Company	
				Total Cost	\$11,530.00
Line Items #	Items Description	Quantity Required	Unit of Measure	Unit Price	Total Cost
1	BID 21-14 (2)				
#1-1	Grate, Tree, 48" x 96" w/ 18" tree opening (East Jordan #8854 or Neenah #R-8815-A)	10	Each	\$1,153.00	\$11,530.00
#1-2	Grate frame w/ hardware (East Jordan #8694 only)	10	Each	No Bid	No Bid

*NOTICE: Bid award is contingent upon vendor meeting minimum specifications and formal authorization by City officials

Bid 21-14, Tree Grates

Project Overview

Project Details	
Reference ID	Bid 21-14, Tree Grates
Project Name	Bid 21-14, Tree Grates
Project Owner	Les McGaugh
Project Type	ITB
Department	Purchasing
Project Description	Bid 21-14, Tree Grates
Open Date	Sep 28, 2020 12:00 AM CDT
Close Date	Oct 28, 2020 2:00 PM CDT

Highest Scoring Supplier	Score
Neenah Foundry Company	100 pts

Seal status

Requested Information	Unsealed on	Unsealed by
City's Required Forms	Oct 28, 2020 2:20 PM CDT	Adonis Bwashi
Arkansas Contractor's License # or Date of Application	Oct 28, 2020 2:20 PM CDT	Adonis Bwashi
AR Secretary of State Filing #	Oct 28, 2020 2:20 PM CDT	Adonis Bwashi
5. Pursuant Arkansas Code Annotated §25-1-503, the Contractor agrees and certifies that they do not currently boycott Israel and will not boycott Israel during any time in which they are entering into, or while in contract, with any public entity as defined in §25-1-503. If at any time during contract the contractor decides to boycott Israel, the contractor must notify the contracted public entity in writing.	Oct 28, 2020 2:20 PM CDT	Adonis Bwashi
Bid 21-14, Bid Form (BT-19MO)	Oct 28, 2020 2:20 PM CDT	Adonis Bwashi
Item 1 - Manufacturer	Oct 28, 2020 2:20 PM CDT	Adonis Bwashi
Item 1 - Model	Oct 28, 2020 2:20 PM CDT	Adonis Bwashi
Item 2 - Manufacturer	Oct 28, 2020 2:20 PM CDT	Adonis Bwashi
Item 2 - Model	Oct 28, 2020 2:20 PM CDT	Adonis Bwashi
All bidders shall have manufacturer's territorial rights to sell to entities within the State of Arkansas	Oct 28, 2020 2:20 PM CDT	Adonis Bwashi

Conflict of Interest

Declaration of Conflict of Interest You have been chosen as a Committee member for this Evaluation. Please read the following information on conflict of interest to see if you have any problem or potential problem in serving on this committee. ## Code of Conduct All information related to submissions received from Suppliers or Service Providers must be kept confidential by Committee members. ## Conflict of Interest No member of a Committee shall participate in the evaluation if that Committee member or any member of his or her immediate family: * has direct or indirect financial interest in the award of the contract to any proponent; * is currently employed by, or is a consultant to or under contract to a proponent; * is negotiating or has an arrangement concerning future employment or contracting with any proponent; or, * has an ownership interest in, or is an officer or director of, any proponent. Please sign below acknowledging that you have received and read this information. If you have a conflict or potential conflict, please indicate your conflict on this acknowledgment form with information regarding the conflict. I have read and understood the provisions related to the conflict of interest when serving on the Evaluation Committee. If any such conflict of interest arises during the Committee's review of this project, I will immediately report it to the Purchasing Director.

Name	Date Signed	Has a Conflict of Interest?
Adonis Bwashi	Oct 28, 2020 2:21 PM CDT	No



Public Notices

Pre-Bid Meeting in a Zoom Meeting on Oct. 13, 2020 at 10:00 AM

Adonis Bwashi, Oct 08, 2020 11:18 AM CDT

A non-mandatory Pre-Bid meeting will be held Tuesday, October 13, 2020 at 10:00 AM virtually.

Join Zoom Meeting:

<https://zoom.us/j/99184334363?pwd=czAxUmpxNDUxQ3dtMWZtQW1jTzR6UT09>. All interested parties are encouraged to attend.



Submissions

Supplier	Date Submitted	Name	Email	Confirmation Code
Neenah Foundry Company	Oct 15, 2020 10:13 AM CDT	Thomas Calkins	neenah.pricing@neenahenterprises.com	MTAyOTA2



Project Criteria

Criteria	Points	Description
Total Base Bid Price	100 pts	Total Base Bid Price
Total	100 pts	




Scoring Summary

Active Submissions

	Total	Total Base Bid Price
Supplier	/ 100 pts	/ 100 pts
Neenah Foundry Company	100 pts	100 pts (\$11,530.00)

Signatures

Name	Signatures
<p>Les McGaugh (Project Owner)</p>	<p>Les McGaugh Digitally signed by Les McGaugh Date: 2020.10.30 16:28:19 -05'00'</p>
<p>Adonis Bwashi (Evaluator)</p>	<p> Digitally signed by Adonis Bwashi DN: cn=Adonis Bwashi, email=abwashi@fayetteville-ar.gov, c=US Date: 2020.11.20 13:25:54 -06'00'</p>