

City of Fayetteville Staff Review Form

2021-0962

Legistar File ID

12/21/2021

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Terry Gulley

11/30/2021

TRANSPORTATION SERVICES (410)

Submitted By

Submitted Date

Division / Department

Action Recommendation:

A RESOLUTION TO AWARD BID #22-12 AND AUTHORIZE THE PURCHASE OF HIGH PERFORMANCE COLD MIX ASPHALT FROM EMERY SAPP & SONS dba HUTCHENS CONSTRUCTION COMPANY, LLC AS NEEDED THROUGH THE END OF 2022.

Budget Impact:

Account Number	Fund
Project Number	Project Title
Budgeted Item? <u>Yes</u>	Current Budget \$ -
	Funds Obligated \$ -
	Current Balance \$ -
Does item have a cost? <u>Yes</u>	Item Cost \$ -
Budget Adjustment Attached? <u>No</u>	Budget Adjustment \$ -
	Remaining Budget \$ -

V20210527

Purchase Order Number: _____

Previous Ordinance or Resolution # _____

Change Order Number: _____

Approval Date: _____

Original Contract Number: _____

Comments: The "item cost" and "current budget" boxes have been left blank because these items will vary depending upon fluctuating needs based on citizen service requests received, construction projects approved, and other variable factors.



MEETING OF DECEMBER 21, 2021

TO: Mayor and City Council

THRU: Chris Brown, Public Works Director of Operations
Susan Norton, Chief of Staff

FROM: Terry Gulley, Assistant Public Works Director of Operations

DATE: November 30, 2021

SUBJECT: Bid #22-12, High- Performance Cold Mix Asphalt

RECOMMENDATION:

A resolution to award Bid #22-12 and authorize the purchase of high performance cold mix asphalt from Emery Sapp & Sons dba Hutchens Construction Company, LLC as needed through the end of 2022.

BACKGROUND:

The purchase of bulk construction materials and services is necessary to maintain current infrastructure and to implement the projects outlined in the Capital Improvements Program and Annual Budget and Work Program.

DISCUSSION:

Sealed bids in accordance with State statutes, City ordinances, and purchasing procedures were publicly read and the results are attached to this memo.

BUDGET/STAFF IMPACT:

Funds for the acquisition of materials and services have been budgeted in various capital projects within the Sales Tax Capital Improvements Fund and Street Fund operating programs.

Attachments:

Bid #22-12 Tabulation



BID TABULATION

Bid 22-12, High Performance Cold Mix

Bid Deadline : Wednesday, October 27, 2021 at 2:00 PM

#	Items	Estimated Quantity	Unit of Measurement	*SECONDARY*		*PRIMARY*	
				Unit Price	Total Cost	Unit Price	Total Cost
			Total Cost	Atlas Asphalt, Inc.		Emery Sapp & Sons dba Hutchens Construction Company	
				\$	38,000.00	\$	42,000.00
#0-1	High Performance Cold Mix - For pick up by the City of Fayetteville from Vendor's location. (*UPM - Mix*)	400	Tons	\$ 95.00	\$ 38,000.00	\$ 105.00	\$ 42,000.00

*NOTICE: Bid award is contingent upon vendor meeting minimum specifications and formal authorization by City officials.



Bid 22-12, High Performance Cold Mix

Project Overview

Project Details	
Project Name	Bid 22-12, High Performance Cold Mix
Project Owner	Amanda Beilfuss
Project Type	ITB
Department	Purchasing
Project Description	The City of Fayetteville is accepting bids from properly licensed professionals to bid on the annual bulk material bids. Any questions concerning the bidding process should be addressed to Amanda Beilfuss, City of Fayetteville Purchasing Agent
Open Date	Oct 03, 2021 12:00 AM CDT
Close Date	Oct 27, 2021 2:00 PM CDT

Highest Scoring Supplier	Score
Emery Sapp & Sons dba Hutchens Construction Company	N/A

Seal status

Requested Information	Unsealed on	Unsealed by
Bid Document - (Completed & Signed)	Oct 27, 2021 2:20 PM CDT	Amanda Beilfuss
W-9 Form	Oct 27, 2021 2:20 PM CDT	Amanda Beilfuss
Arkansas Secretary of State Filing #	Oct 27, 2021 2:20 PM CDT	Amanda Beilfuss
Plant Location for Pickup by City Staff or Its Designee	Oct 27, 2021 2:20 PM CDT	Amanda Beilfuss
Bid 22-12, Bid Table (BT-15MO)	Oct 27, 2021 2:20 PM CDT	Amanda Beilfuss

Conflict of Interest

Declaration of Conflict of Interest You have been chosen as a Committee member for this Evaluation. Please read the following information on conflict of interest to see if you have any problem or potential problem in serving on this committee. ## Code of Conduct All information related to submissions received from Suppliers or Service Providers must be kept confidential by Committee members. ## Conflict of Interest No member of a Committee shall participate in the evaluation if that Committee member or any member of his or her immediate family: * has direct or indirect financial interest in the award of the contract to any proponent; * is currently employed by, or is a consultant to or under contract to a proponent; * is negotiating or has an arrangement concerning future employment or contracting with any proponent; or, * has an ownership interest in, or is an officer or director of, any proponent. Please sign below acknowledging that you have received and read this information. If you have a conflict or potential conflict, please indicate your conflict on this acknowledgment form with information regarding the conflict. I have read and understood the provisions related to the conflict of interest when serving on the Evaluation Committee. If any such conflict of interest arises during the Committee's review of this project, I will immediately report it to the Purchasing Director.

Name	Date Signed	Has a Conflict of Interest?
Amanda Beilfuss	Oct 27, 2021 2:21 PM CDT	No



Questions and Answers

No messages



Public Notices

No messages



Submissions

Supplier	Date Submitted	Name	Email	Confirmation Code
Atlas Asphalt, Inc.	Oct 05, 2021 7:54 AM CDT	David Shetron	dshetron@atlasasphaltinc.com	MTY2MDE5
Emery Sapp & Sons dba Hutchens Construction Company	Oct 19, 2021 10:09 AM CDT	Deanna Martin	dmartin@hutchensconstruction.com	MTY4NTk5



Project Criteria

Criteria	Points	Description
Total Base Bid	100 pts	Lowest price offered on the Unit
22-12, Technical Specifications	Pass/Fail	Does the bid meet all minimum specifications?
Total	100 pts	



Scoring Summary

Active Submissions

	Total	Total Base Bid	22-12, Technical Specifications
Supplier	/ 100 pts	/ 100 pts	Pass/Fail
Atlas Asphalt, Inc.	100 pts	100 pts (\$38,000.00)	Pass
Emery Sapp & Sons dba Hutchens Construction Company	90.48 pts	90.48 pts (\$42,000.00)	Pass



Proposal Score Comments

Atlas Asphalt, Inc. - Scoring Comments

Total Base Bid - Reviewer Scores

Reviewer	Score	Reason	Comments
Amanda Beifuss	100 pts (\$38,000.00)	-	Located 4 hours away

22-12, Technical Specifications - Reviewer Scores

Reviewer	Score	Reason	Comments
Amanda Beifuss	Pass	Meets the requirement(s)	Located 4 hours away



Emery Sapp & Sons dba Hutchens Construction Company - Scoring Comments

Total Base Bid - Reviewer Scores

Reviewer	Score	Reason	Comments
Amanda Beilfuss	90.48 pts (\$42,000.00)	-	Primary Supplier

22-12, Technical Specifications - Reviewer Scores

Reviewer	Score	Reason	Comments
Amanda Beilfuss	Pass	Meets the requirement(s)	Primary Supplier

Signatures

Name	Signatures
<p>Amanda Beilfuss (Project Owner)</p>	<p>Amanda Beilfuss Digitally signed by Amanda Beilfuss Date: 2021.11.08 14:15:50 -06'00'</p>
<p>Amanda Beilfuss (Evaluator)</p>	<p>Amanda Beilfuss Digitally signed by Amanda Beilfuss Date: 2021.11.08 14:16:12 -06'00'</p>
<p>Andrea Foren (Evaluator)</p>	<p>Andrea Foren Digitally signed by Andrea Foren Date: 2021.11.30 16:57:17 -06'00'</p>