

**City of Fayetteville Staff Review Form**

**2021-0963**

**Legistar File ID**

**12/21/2021**

City Council Meeting Date - Agenda Item Only  
N/A for Non-Agenda Item

Terry Gulley

11/30/2021

TRANSPORTATION SERVICES (410)

**Submitted By**

**Submitted Date**

**Division / Department**

**Action Recommendation:**

A resolution awarding Bid #22-14 to and authorizing the purchase of tree grates from Neenah Foundry Company and frames from Ferguson Enterprises as primary suppliers and authorizing the use of other bidders based on price and availability, as needed through the end of calendar year 2022.

**Budget Impact:**

Account Number	Fund
Project Number	Project Title
Budgeted Item? <u>Yes</u>	Current Budget <span style="float: right;">\$ -</span>
	Funds Obligated <span style="float: right;">\$ -</span>
	Current Balance <span style="float: right;">\$ -</span>
Does item have a cost? <u>Yes</u>	Item Cost <span style="float: right;">\$ -</span>
Budget Adjustment Attached? <u>No</u>	Budget Adjustment <span style="float: right;">\$ -</span>
	Remaining Budget <span style="float: right;">\$ -</span>

V20210527

**Purchase Order Number:** \_\_\_\_\_

**Previous Ordinance or Resolution #** \_\_\_\_\_

**Change Order Number:** \_\_\_\_\_

**Approval Date:** \_\_\_\_\_

**Original Contract Number:** \_\_\_\_\_

**Comments:** The "item cost" and "current budget" boxes have been left blank because these items will vary depending upon fluctuating needs based on citizen service requests received, construction projects approved, and other variable factors.



**MEETING OF DECEMBER 21, 2021**

**TO:** Mayor and City Council

**THRU:** Chris Brown, Public Works Director of Operations  
Susan Norton, Chief of Staff

**FROM:** Terry Gulley, Assistant Public Works Director of Operations

**DATE:** November 30, 2021

**SUBJECT: Bid #22-14, Tree Grates**

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**RECOMMENDATION:**

Staff recommends a resolution awarding Bid #22-14 to and authorizing the purchase of tree grates from Neenah Foundry Company and frames from Ferguson Enterprises as primary suppliers and authorizing the use of other bidders based on price and availability, as needed through the end of calendar year 2022.

**BACKGROUND:**

The purchase of bulk construction materials and services is necessary to maintain current infrastructure and to implement the projects outlined in the Capital Improvements Program and Annual Budget and Work Program.

**DISCUSSION:**

Sealed bids in accordance with State statutes, City ordinances, and purchasing procedures were publicly read and the results are attached to this memo.

**BUDGET/STAFF IMPACT:**

Funds for the acquisition of materials and services have been budgeted in various capital projects within the Sales Tax Capital Improvements Fund and Street Fund operating programs.

**Attachments:**

Bid #22-14 Tabulation



BID TABULATION

Bid 22-14, Tree Grates

***Bid Deadline : Wednesday, October 27, 2021 at 2:00 PM***

#	Items	Estimated Quantity	Unit of Measurement	*PRIMARY FOR FRAMES*		*PRIMARY FOR GRATES*	
				Ferguson Enterprises		Neenah Foundry Company	
				Unit Price	Total Cost	Unit Price	Total Cost
			Total Cost	\$ 22,600.00	\$ 12,683.00		
#0-1	Tree Gate, 48" x 96" with 18" tree opening (East Jordan #8854 or Neenah #R-8815-A)	10	EA	\$ 1,675.00	\$ 16,750.00	\$ 1,268.30	\$ 12,683.00
#0-2	Grate frame with hardware (East Jordan #8694 only)	10	EA	\$ 585.00	\$ 5,850.00	No Bid	No Bid

\*NOTICE: Bid award is contingent upon vendor meeting minimum specifications and formal authorization by City officials.

# Bid 22-14, Tree Grates

## Project Overview

<b>Project Details</b>	
<b>Project Name</b>	Bid 22-14, Tree Grates
<b>Project Owner</b>	Amanda Beilfuss
<b>Project Type</b>	ITB
<b>Department</b>	Purchasing
<b>Project Description</b>	The City of Fayetteville is accepting bids from properly licensed professionals to bid on the annual bulk material bids. Any questions concerning the bidding process should be addressed to Amanda Beilfuss, City of Fayetteville Purchasing Agent
<b>Open Date</b>	Oct 03, 2021 12:00 AM CDT
<b>Close Date</b>	Oct 27, 2021 2:00 PM CDT

Highest Scoring Supplier - Grates	Score
<b>Neenah Foundry Company</b>	<b>100 pts</b>

Highest Scoring Supplier - Frames	Score
<b>Ferguson Enterprises</b>	<b>100 pts</b>

## Seal status

Requested Information	Unsealed on	Unsealed by
Bid Document - (Completed & Signed)	Oct 27, 2021 2:22 PM CDT	Amanda Beilfuss
W-9 Form	Oct 27, 2021 2:22 PM CDT	Amanda Beilfuss
Arkansas Secretary of State Filing #	Oct 27, 2021 2:22 PM CDT	Amanda Beilfuss
Bid 22-14, Bid Table (BT-15CY)	Oct 27, 2021 2:22 PM CDT	Amanda Beilfuss
Manufacturer and Model of Line Item 1	Oct 27, 2021 2:22 PM CDT	Amanda Beilfuss
Manufacturer and Model of Line Item 2	Oct 27, 2021 2:22 PM CDT	Amanda Beilfuss

## Conflict of Interest

# Declaration of Conflict of Interest You have been chosen as a Committee member for this Evaluation. Please read the following information on conflict of interest to see if you have any problem or potential problem in serving on this committee. ## Code of Conduct All information related to submissions received from Suppliers or Service Providers must be kept confidential by Committee members. ## Conflict of Interest No member of a Committee shall participate in the evaluation if that Committee member or any member of his or her immediate family: \* has direct or indirect financial interest in the award of the contract to any proponent; \* is currently employed by, or is a consultant to or under contract to a proponent; \* is negotiating or has an arrangement concerning future employment or contracting with any proponent; or, \* has an ownership interest in, or is an officer or director of, any proponent. Please sign below acknowledging that you have received and read this information. If you have a conflict or potential conflict, please indicate your conflict on this acknowledgment form with information regarding the conflict. I have read and understood the provisions related to the conflict of interest when serving on the Evaluation Committee. If any such conflict of interest arises during the Committee's review of this project, I will immediately report it to the Purchasing Director.

Name	Date Signed	Has a Conflict of Interest?
Amanda Beilfuss	Oct 27, 2021 2:23 PM CDT	No



## Questions and Answers

No messages



# Public Notices

No messages





## Submissions

Supplier	Date Submitted	Name	Email	Confirmation Code
Ferguson Enterprises	Oct 08, 2021 12:29 PM CDT	Josh Rumble	joshua.rumble@ferguson.com	MTY2ODIx
Neenah Foundry Company	Oct 26, 2021 7:39 AM CDT	Thomas Calkins	neenah.pricing@neenahenterprises.com	MTY5NTg2



## Project Criteria

Criteria	Points	Description
Total Base Bid	100 pts	Lowest price offered on the Unit
22-14, Technical Specifications	Pass/Fail	Does the bid meet all minimum specifications?
<b>Total</b>	<b>100 pts</b>	



## Scoring Summary

### Active Submissions

	<b>Total</b>	<b>Total Base Bid</b>	<b>22-14, Technical Specifications</b>
<b>Supplier</b>	<b>/ 100 pts</b>	<b>/ 100 pts</b>	<b>Pass/Fail</b>
Neenah Foundry Company	100 pts	100 pts (\$12,683.00)	Pass
Ferguson Enterprises	56.12 pts	56.12 pts (\$22,600.00)	Pass



## Proposal Score Comments

### Ferguson Enterprises - Scoring Comments

#### Total Base Bid - Reviewer Scores

Reviewer	Score	Reason	Comments
Amanda Beifuss	56.12 pts (\$22,600.00)	-	Primary for frames

#### 22-14, Technical Specifications - Reviewer Scores

Reviewer	Score	Reason	Comments
Amanda Beifuss	Pass	Meets the requirement(s)	Primary for Frames



## Neenah Foundry Company - Scoring Comments

### Total Base Bid - Reviewer Scores

Reviewer	Score	Reason	Comments
Amanda Beilfuss	100 pts (\$12,683.00)	-	Primary for Grates

### 22-14, Technical Specifications - Reviewer Scores

Reviewer	Score	Reason	Comments
Amanda Beilfuss	Pass	Meets the requirement(s)	Primary for Grates

## Signatures

Name	Signatures
<p><b>Amanda Beilfuss</b> (Project Owner)</p>	<p><b>Amanda Beilfuss</b> Digitally signed by Amanda Beilfuss Date: 2021.11.09 08:53:12 -06'00'</p>
<p><b>Amanda Beilfuss</b> (Evaluator)</p>	<p><b>Amanda Beilfuss</b> Digitally signed by Amanda Beilfuss Date: 2021.11.09 08:53:31 -06'00'</p>
<p><b>Andrea Foren</b> (Evaluator)</p>	<p><b>Andrea Foren</b> Digitally signed by Andrea Foren Date: 2021.11.30 16:59:05 -06'00'</p>