

City of Fayetteville Staff Review Form

2021-1121

Legistar File ID

1/18/2022

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Kevin Springer

12/28/2021

BUDGET & INFORMATION MGMT (133)

Submitted By

Submitted Date

Division / Department

Action Recommendation:

Approval of a Budget Adjustment to reconcile actual expenses on checks given to employees as part of the service appreciation pay that was approved on 12/21/2021.

Budget Impact:

51XX.XX (Personnel Services)		All Funds	
Account Number		Fund	
Project Number		Project Title	
Budgeted Item?	<u>Yes</u>	Current Budget	\$ 1,800,000.00
		Funds Obligated	\$ 1,819,274.00
		Current Balance	\$ (19,274.00)
Does item have a cost?	<u>No</u>	Item Cost	\$ -
Budget Adjustment Attached?	<u>Yes</u>	Budget Adjustment	\$ 19,274.00
		Remaining Budget	\$ -

Purchase Order Number: _____

Previous Ordinance or Resolution # V20210527
343-21

Change Order Number: _____

Approval Date: _____

Original Contract Number: _____

Comments:



MEETING OF JANUARY 18, 2022

TO: Mayor and City Council
FROM: Paul A. Becker, Chief Financial Officer
DATE: December 30, 2021

SUBJECT: Amendment to Resolution 343-21 Increasing the Amount of the 2021 budget by \$19,279 to reconcile actual expenses on checks given to employees as part of the service appreciation pay that was approved on 12/21/2021

RECOMMENDATION:

To increase the budget amount added to the 2021 budget pursuant to resolution 343-21 by \$19,279 due to reconciling actual payments made to City employees as part of the service appreciation pay that was approved by City Council on December 21, 2021.

BACKGROUND:

City Staff demonstrated flexibility and adaptability over the past two years. Because of their dedication to serving this City, the safety, health, and security needs of our citizens have been met and City services were provided without interruption. In recognition of staff's hard work, City Council approved a one-time award on December 21, 2021.

The incentive was prorated to employees that worked from November 1, 2020 through November 28, 2021. Awards were grossed up for tax purposes and were paid out to active, eligible employees on December 22, 2021.

The impact of the original cost was estimated and after final checks were issued to employees, a reconciliation was needed. These amounts are reflected in the attached budget adjustment.

BUDGET/STAFF IMPACT:

The breakout of the \$19,279 budget adjustment and total impact of the employee service appreciation pay by funding source is shown below.

Employee Service Appreciation Pay - Cost by Fund:

FUNDING SOURCE	Original BA	Budget Adjustment	Final Impact
1010 - General	1,186,000	(17,120)	1,168,880
2100 - Street	125,000	7,211	132,211
2130 - Parking	12,000	528	12,528
2180 - Community Development	13,000	405	13,405
2250 - Parks Development	63,000	3,327	66,327
5400 - Water and Sewer	197,000	12,687	209,687
5500 - Recycling and Trash Collection	144,000	8,833	152,833
5550 - Airport	21,000	1,357	22,357
9700 - Shop	39,000	2,051	41,051
TOTAL	1,800,000	19,279	1,819,279