

**City of Fayetteville Staff Review Form**

**2022-0200**

**Legistar File ID**

**3/15/2022**

City Council Meeting Date - Agenda Item Only  
N/A for Non-Agenda Item

Missy Cole

2/28/2022

HUMAN RESOURCES (120)

**Submitted By**

**Submitted Date**

**Division / Department**

**Action Recommendation:**

Staff recommend that the City Council travel and training budget be increased to \$3500 annual, per council member. A budget adjustment is being submitted for approval.

**Budget Impact:**

1010.016.0160-5304.00

General

Account Number

Fund

Project Number

Project Title

**Budgeted Item?** Yes

Current Budget \$ 16,000.00

Funds Obligated \$ 540.00

Current Balance **\$ 15,460.00**

**Does item have a cost?** No

Item Cost \$ -

**Budget Adjustment Attached?** Yes

Budget Adjustment \$ 12,000.00

Remaining Budget **\$ 27,460.00**

V20210527

**Purchase Order Number:** \_\_\_\_\_

**Previous Ordinance or Resolution #** \_\_\_\_\_

**Change Order Number:** \_\_\_\_\_

**Approval Date:** \_\_\_\_\_

**Original Contract Number:** \_\_\_\_\_

**Comments:**



**MEETING OF MARCH 15, 2022**

**TO:** Mayor and City Council  
**THRU:** Susan Norton, Chief of Staff  
**FROM:** Missy Cole, HR Director  
**DATE:** February 28, 2022  
**SUBJECT:** Travel and Training Budget City Council Members

---

**RECOMMENDATION:**

Staff recommend that the City Council travel and training budget be increased from \$2000 annual to \$3500 annual per council member. Staff recommend a budget adjustment of \$12,000 to accomplish this task.

**BACKGROUND:**

The City Administration believes attendance of National League of Cities conventions and seminars are properly related to City business and valuable for members of the City Council. The Administration encourages members to attend these meetings. Accordingly, the Administration requests that the annual travel and training amount be increased from \$2000 to \$3500 annually per council member.

**DISCUSSION:**

Travel and Training was set at \$2000 per member on June 4, 2013 by Resolution no. 132-13.

**BUDGET/STAFF IMPACT:**

Budget Adjustment of \$12000. Overall travel and training budget would be \$28,000 annual (\$3500 per Council Member).

**Attachments:**

Budget Adjustment