



MEETING OF FEBRUARY 21, 2023

TO: Mayor Jordan and City Council
THRU: Paul Becker, Chief Financial Officer
FROM: Kevin Springer, Budget Director
DATE:
SUBJECT: **Approval of an agreement with MGT of America Consulting, LLC in the amount of \$48,312.50 to create an updated Cost Allocation Plan & User Fee Study (RFP 22-06) plus a project contingency of \$4,832 (10%).**

RECOMMENDATION:

Approval of an agreement with MGT of America Consulting, LLC in the amount of \$48,312.50 to create an updated Cost Allocation Plan & User Fee Study (RFP 22-06) plus a project contingency of \$4,832 (10%).

BACKGROUND:

The last cost allocation plan and user fee study for the City of Fayetteville was performed in 2012.

DISCUSSION:

Pursuant to the attached contract, this project will be broken into two phases. In Phase I, MGT will review and update the City's current cost allocation plan, as well as provide City staff with a model for adjusting the plan in the future. In Phase II, MGT will review the City's permitting and development fees, prepare a report that identifies each service and its full cost, and provide a model for adjusting the fees in the future.

BUDGET/STAFF IMPACT:

This project has been budgeted in the Sales Tax Capital Improvements fund in the 2023 budget.

ATTACHMENTS: 2023-0413 SRF Cost Allocation MGT contract, RFP 22-06 CONTRACT - Cost Allocation User Fee Study-signed PJD, RFP 22-06 Appendix A - Scope of Work 10.20.22, RFP 22-06, Appendix B - City RFP, RFP 22-06, Appendix C - MGT of America Consulting Submittal